

**St. Vincent de Paul School**  
**Personal Electronic Resource**  
**Acceptable Use Policy & Agreement**

Teachers are regularly asking students to read novels outside of class and during the school day. Some students have expressed interest in using their personal electronic resources to complete required reading assignments.

We are excited to see your child improve his/her reading skills and welcome the use of technology to enhance student learning and interest in reading. The privilege of using personal electronic resource requires extra caution and responsibility both on the part of students and their parents. Therefore, if your child chooses to read a novel using a personal electronic resource, he/she must follow the following guidelines:

\*We define a personal electronic resource as a portable electronic communication device capable of internet access, word processing and/or other school-related applications. These could include the following: laptop, net book or tablet pc, e-reader or any other personal computing device. Even though some cellular phones fall under the above definition, cellular phones are not permitted as a reader at St. Vincent's. School policy on cell phones remains in place at this time. Due to the size of the screen, the iPod Touch is not permitted.

1. All personal electronic resources must be registered with the school and accompanied by the Acceptable Use Agreement Form signed both by parents and the student.
2. All personal electronic resources must have cellular and internet capabilities disabled or in "airplane mode" while the device is at school.
3. Personal electronic resources may only be used for reading at appropriate times in accordance with teacher instructions. The use of all other "apps" is strictly forbidden. The electronic resource must not be a distraction for the student or those around him/her.
4. Due to monitoring concerns, personal electronic resources may not be used during lunch time, outdoor recess, or rainy day recess times. Personal electronic resources may be used for reading during library recess time and extended care only with permission of teacher or supervisor in charge.
5. Students will not loan or give their personal electronic resources to another student.
6. Students are responsible for their personal electronic resources.
7. Students will follow the St. Vincent de Paul School Guidelines for Acceptable Use of Computers and Technology in the handbook.

**Parent Agreement**

I authorize my child to bring their personal electronic resource to St. Vincent de Paul School with the understanding that it is used as a tool for reading only and that my child will comply with the above Personal Electronic Resource Acceptable Use Policy. I understand that St. Vincent’s is not responsible for any damage or loss associated with my child’s personal electronic resource. I understand that a violation of this policy may result in my child losing the privilege to bring their personal electronic resource to school. I also understand that I will be contacted if this occurs and required to pick up the electronic resource from the school.

Parent: (print) \_\_\_\_\_

Parent Signature: \_\_\_\_\_ Date \_\_\_\_\_

Phone \_\_\_\_\_

Personal electronic resource Make/ Model: \_\_\_\_\_

Personal electronic resource Serial Number: \_\_\_\_\_

**Student Agreement**

I agree to abide by the above policy. I understand that a violation of the policy may result in losing the privilege to bring the personal electronic resource to school.

Student Name: (print) \_\_\_\_\_

Student Signature: \_\_\_\_\_ Date \_\_\_\_\_

**Office Verification**

Administrator \_\_\_\_\_ Date \_\_\_\_\_

\*Policy is subject to change.  
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