

# St. Vincent de Paul Parish School

## P.A.C.E. AUCTION

MARCH 16, 2024

### PARENT INFORMATION PACKET

## SCHOOL MISSION

We are faith-filled Catholic school that promotes academic achievement and spiritual development for our students and families. This is reflected through worship, support of each other, and service to the community.

## SPONSORSHIPS

Think of what companies you are in contact with, where you shop, eat or experience you enjoy. Ask yourself what items you would like to see or buy at the auction.

Sponsorship letters attached to this packet.

## PROCUREMENT/BASKET IDEAS

Each family is required to raise \$750 or more for their fundraising commitment.

Purchase the items yourself or have a family member or friend to contribute.

Minimum value of items accepted for your procured item is \$75. Procurement forms at available at the office.

## VOLUNTEERING

Studies show that parental involvement in a child's education is one of the most important factor in a child's academic excellence and self-esteem. We realize, however that every family is unique - with it's own priorities, talents, needs and time constraints. So we try to provide as many volunteer opportunities as possible.

### IMPORTANT DATES TO REMEMBER:

- **November 17** - Homeroom Project Volunteer Selection (Project Chair and Co-Chair)
- **December 15** - Deadline for homeroom project Description
- **January 28 - February 3** - Catholic Schools Week
- **February 26** - Procurement/Project Completion Deadline
- **March 16** - Gala Auction

# COMPANIES MATCHING PROGRAM

DID YOU KNOW THAT SOME COMPANIES  
MATCH DONATIONS?

ASK YOUR EMPLOYER OR YOUR HR DEPARTMENT

Listed below are some companies that have a corporate matching program:

- Deloitte
- Sanofi
- General Electric
- BP
- Gap
- Carmax
- Johnson and Johnson
- Microsoft
- Coca-Cola
- IBM
- Bristol-Myers
- Avon
- American Express
- Accenture
- Aetna Inc.,
- American Honda, Inc.
- AmGen
- Aramark
- AstaZeneca
- AT&T
- Bank of America
- Boeing
- Capital One
- CIGNA Corp
- Citrix
- Delta Airlines
- Equifax
- Exxon Mobil
- Fidelity Investment
- First Horizon National Bank
- Ford Motor
- General Mills
- GlaxoSmithKline
- H&R Block
- HBO
- Hershey Foods
- HSBC
- KelloggCo.
- LeviStrauss
- Nike
- Sony Entertainment

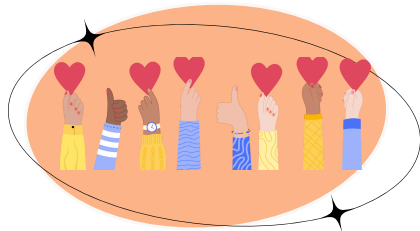
# LEAD VOLUNTEER POSITIONS



## **HOMEROOM PROJECTS CHAIR & CO-CHAIR**

### **IN PERSON & WORK FROM HOME**

WORK WITH EACH HOMEROOM, RECRUIT PARENTS AND COME UP WITH A PROJECT THAT IS AGE APPROPRIATE AND WILL SELL AT AUCTION. EACH CLASS HAS A BUDGET OF \$300. ALL RECEIPTS TURNED IN WITH AN EXPENSE FORM, BEFORE GETTING REIMBURSED. ALL PROJECTS MUST BE DONE BEFORE CATHOLIC SCHOOLS WEEK.



## **AUCTION VOLUNTEER LEAD 2023 AND DAY OF AUCTION**

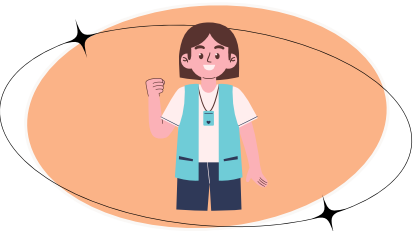
PLANS AND OVERSEES ACTIVITIES IN ORGANIZING VOLUNTEER POSITIONS. ORGANIZE AND COMMUNICATE WITH VOLUNTEERS, SCHEDULING, COORDINATING BEFORE, AND THROUGHOUT DAY OF AUCTION. CAN WORK FROM HOME, BUT WILL DAY OF AUCTION



## **ITEM STORAGE LEAD**

### **JANUARY, BEFORE AND DAY OF AUCTION**

COORDINATE WITH AUCTION COORDINATOR. COORDINATE STORAGE AND TRANSFER OF AUCTION ITEMS. KEEP ITEMS ORGANIZED, NUMBERED AND LABELED ACCORDINGLY. COORDINATE WITH TRANSPORT CREW TO PACK UP ITEMS TO BRING TO VENUE.



## **CLEAN UP CREW CHIEF IN PERSON - DAY OF AUCTION**

DIRECT VOLUNTEERS TO PACK UP ITEMS FROM GALA VENUE TO SCHOOL GYM VESTIBULE. WILL LEAD CLEAN-UP CREW AND COORDINATE WITH ITEM STORAGE COORDINATOR



## **MERCHANDIZING DIRECTOR**

### **THROUGHOUT THE YEAR, PARTIAL WORK FROM HOME AND IN PERSON DAY OF AUCTION**

OVERSEES ACTIVITIES IN MERCHANDIZING AUCTION ITEMS. WORK WITH VOLUNTEER COORDINATOR TO MAKE AUCTION ITEMS PRESENTABLE AND ATTRACTIVE FOR POTENTIAL BIDDERS.



# VOLUNTEER SIGN-UP SHEET

**VOLUNTEERS**

**NEEDED**

Name: \_\_\_\_\_ Contact: \_\_\_\_\_

Who is volunteering? Mother: \_\_\_\_\_ Father: \_\_\_\_\_

Grandparent/s: \_\_\_\_\_

**St. Vincent de Paul Parents we would be thrilled to have you as a parent volunteer!  
We have many opportunities for you to choose from to enrich your child's education.**

Please fill out the form below to let us know you would like to help.

**Homeroom Volunteer Positions: (you can also work with a buddy)**

- |   |   |
|---|---|
| <input type="checkbox"/> Homeroom Project chair       | <input type="checkbox"/> Olympics Parent Volunteer        |
| <input type="checkbox"/> Homeroom Project Co-Chair    | <input type="checkbox"/> Blanchet Parent Volunteer        |
| <input type="checkbox"/> Mt. Rainier Parent Volunteer | <input type="checkbox"/> San Juan Parent Volunteer        |
| <input type="checkbox"/> Sandy Point Parent Volunteer | <input type="checkbox"/> Mt.St.Helens Parent Volunteer    |
| <input type="checkbox"/> Spokane Parent Volunteer     | <input type="checkbox"/> Crystal Mt. Parent Volunteer     |
| <input type="checkbox"/> Nehalem Parent Volunteer     | <input type="checkbox"/> Hurricane Ridge Parent Volunteer |
| <input type="checkbox"/> Other:                       |   |

**Notes:**

**Please note some volunteer positions requires more than 1 person. You can always work with another parent volunteer.**

**Please return form before 10/27/2023.**

✓	AUCTION VOLUNTEER TEAM	NO.OF PEOPLE NEEDED	AVAILABILITY (*approx. time listed)
	Auction Volunteer Lead	1	November 2023 - Day of auction
	Item Storage Lead	1	Need by January and before day of auction and day of auction 8am-11am
	Merchandizing Director	1	Throughout the year and day of auction
	Merchandizing Team	3-4	Set-up day of event - 3pm-6pm
	Transporters (to venue; own large vehicles)	5-7	8:00am - 11:00am
	Check-in support	4-6	4:30pm - 8:00pm
	Raffle Keepers	6	5:00pm - 7:00pm
	Table Closers	3-4	5:30pm - 7:00pm
	Data Entry	3-4	5:00pm - 9:00pm
	Spotters	2	7:00pm -10:00pm
	Gala Auction Recorder	1	5:00pm-10:00pm
	Certificate Pick-up	1	5:00pm - 10:00pm
	Dessert Dashers	3-4	6:00pm - 9:00pm
	Runners	3-4	7:00pm - 10:00pm
	Clean up Crew	6	8:30pm- 11:30pm

# PROCUREMENT IDEAS



## TRAVEL AND ENTERTAINMENT

- Vacation home rentals
- Wine Getaways
- Local Getaways
- Disney/Hawaii or Mexico Vacation
- Hotel stays
- Airline Tickets / Limo Certificates
- Sports Events / Concert tickets
- Movie/Theater Events
- Signed Sports Memorabilia
- Golf Lessons

## CHILDREN & FAMILY

- Zoo/Museum / Farm / Berry Picking
- Family Portraits / Sessions
- Summer Camps / Northwest Trek
- Pool, Skating or Bowling Party
- Snow Tubing
- Amusement Parks
- Waterparks
- Excursions
- Ride to school in a fire truck
- Cooking Lessons

## GIFT BASKETS

- Pet supplies
- Gourmet coffee Baskets
- Family picnic /Backyard Party
- Children Themed Baskets
- Home Organization
- Salon / Spa Gift certificates
- Gym or Health Club Memberships
- Giftcard Bundles
- Beach or Pool Party
- Guy's or Gal's night out
- Boat Cruise
- Crayola Basket / Kids Art

## ELECTRONIC GADGETS

- Wireless Music System
- Game Systems
- Fitbit
- GoPro
- Ipad/Kindle/Nook
- Chromebook

## GIFT CARDS

- Amazon, Target, Starbucks, Fred Meyer
- Restaurants
- Hotels
- Car Rentals