



AUCTION PARENTS' CHECKLIST 2025-26

- Save the date & plan to come: **Saturday, April 18th, 2026**
 - Invitations will go out beginning of February
 - Plan beforehand who you'd like to sit with and fill out their names on your RSVP card
- **Procurements**
 - Deadline: March 20th
 - **Live items**
 - Vacation homes, professional sports tickets, behind-the-scenes tours, plane or boat rides, unique experiences
 - If you have an item you think would be a "big ticket" item (valued at \$500+) we'd want to have in the live auction, please let us know ASAP so we can plan for it as we are limited to how many we can have
 - **Silent items**
 - Minimum value \$75
 - Themed baskets (long list of ideas available on our website)
 - Examples of other items (complete list on website)
 - Family portraits, museum admissions, theatre tickets, handbags, jewelry, fitness classes, winery tours
- **Sponsorships**
 - Total goal: \$35,000
 - Needed to help cover costs of printed materials, hotel, food and vendors so that money raised at auction can go directly to students and school
 - Think of what companies you are in contact with frequently or if you have a family member or friend who has a business (or if you do!)
 - Sponsorship Form with tiered levels listed is on our website along with a letter you can use
 - Businesses get multiple methods of advertising in return
- **Volunteering**
 - There are many opportunities in the planning and preparation stages as well as the day-of-event!
 - Day-of-event we'll need people to help with:
 - Transporting auction items from school/storage to the hotel venue & back at end of event
 - Setting up the silent auction tables
 - During the auction, helping at check-in, raffle sales, silent tables, data entry, item pick-up, and clean-up
 - Sign-up to volunteer at Parent Meetings or on the auction section of the website or email kdizon@stvs.us